

# NRI Scheme-CIF conversion cum ReKYC Form (RI to NRI & NRI to RI conversion)

The Branch Head

Request Date:

Axis Bank Ltd.

CKYC Number:

SR Number:

Branch | Sol ID:

(For Branch use only)

Name of Primary Holder:

Name of Joint Holder:

Name of Third Holder:

Primary Holder's Customer Id:

Existing Residential Status:  NRI/PIO/OCI  Resident Indian

Joint holder Current Residential Status:  RI  NRI

New Residential Status:  NRI/PIO/OCI  Resident Indian

Third holder Current Residential status:  RI  NRI

For changing the residential status of the joint/third holder, a separate rekyc form is required

Account Number*	Existing Scheme	New Scheme
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

PIS Account closure (Only for NRI to Resident closure): YES  NO

Issue Debit Card for NRO Account:  YES  NO Issue Cheque book for NRO Account:  YES  NO

### Details of Fixed Deposit Accounts

# Closure of deposits to be taken care by Branch.

Fixed Deposit Accounts	Type of deposit		Closure of Deposit
	Single	Joint	
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Above mentioned FD's/RD's will be converted into respective Resident / Non Resident Scheme as per the request.

I / We hereby request you to change my constitution and the scheme code as mentioned above. I confirm that I have read and understood all the terms and condition associated with the product and I accept and agree to be bounded by the same. I / We authorize bank to change the mode of operation (MOP) of all my customer ID linked accounts / FD's as per the prescribed RBI Guidelines prevailing the account category from time to time\*

In case of mismatch of residential status (RI/NRI) between Primary holder and Joint holders, I/we hereby authorise the bank to capture the MOP as "Former or Survivor" as part of the scheme conversion request.

Primary Holder's Signature:

Joint Holder's Signature :

Third Holder's Signature :

\*Signatures of all holders is required Irrespective of MOP

### Personal Details

Customer Name\*

Maiden Name (If any\*)

Father's Name\*

Or Mother's Name\*

Or Spouse's Name

Occupation\*  Salaried  Self Employed  Politician  Retired  Student  Housewife  Unemployed Occupation Code\*

If Salaried  Pvt Ltd  Public Ltd  Proprietorship  Partnership Firm  Public Sector  Government  Multinational  Trust/Association/Society/Club

(To be ticked only when Occupation is Salaried)

If Self Employed  Information Technology  Professional Service Provider  Agriculture  Bullion/Gold Jewellery  Stock Broker  Real Estate  Trader  Money Lender

(To be ticked only when Occupation is Self Employed)

No. of years in Business / Employment:  Years (Only Absolute numeric value to be filled) Annual Income (In INR)  Gender    ^T stands for 'third gender'

Source of Funds  Salary  Business Income  Investment Income  Agriculture  Other Please Specify

Is the customer having links with any politically exposed persons:  YES  NO

Status:  General  Physically Challenged  Pardanashin  Blind

Education:  SSC  HSC  Graduate  Masters  Professional (CA, CS, CMA, Others)

Preferred Language of Communication\*

**Address & Contact Details**

\*All fields are mandatory.

- OVERSEAS ADDRESS mandatory for Resident to NRI Conversion.
- Both address should be Indian address for NRI to RI conversion.
- For Mariner both addresses to be an Indian address - For RI to NRI Conversion.

**\*ADDRESS 1**

Indian Address  Overseas Address

\_\_\_\_\_

\_\_\_\_\_

\*Landmark: \_\_\_\_\_ \*City: \_\_\_\_\_

\*State: \_\_\_\_\_ \*Country: \_\_\_\_\_ Pin/Zip/Post Code: \_\_\_\_\_

\*Mobile No. 1: \_\_\_\_\_

Please ensure to furnish correct email ID. You will be sent monthly account statements on the email ID mentioned below:

\*Email Address: \_\_\_\_\_

\*Tel. No. (R): \_\_\_\_\_ \*Tel. No. (O): \_\_\_\_\_

\*Residence Type:  Owned  Rented / Leased  Ancestral / Parental  Company Provided

**\*ADDRESS 2**

Indian Address  Overseas Address

\_\_\_\_\_

\_\_\_\_\_

\*Landmark: \_\_\_\_\_ \*City: \_\_\_\_\_

\*State: \_\_\_\_\_ \*Country: \_\_\_\_\_ Pin/Zip/Post Code: \_\_\_\_\_

\*Mobile No. 2: \_\_\_\_\_ \*Tel. No. (R): \_\_\_\_\_

\*Residence Type:  Owned  Rented / Leased  Ancestral / Parental  Company Provided \*Preferred Mobile Number:  Mobile No. 1  Mobile No. 2 (Tick one)

\*Preferred Communication Address (Tick one)  Address 1  Address 2

Note:-

- Unsubscribe from value added alerts (Only mandatory alerts will be sent for e.g. all card & internet banking transaction)
- Address Proof Mandatory for Preferred Communication Address
- Alerts will be sent to the customer only on the preferred number selected
- Indian Mobile Number is mandatory for NRI to RI conversion

**KYC Details (Passport and Visa details are Mandatory for RI to NRI Conversion)**

Aadhaar No.(if Applicable) | X | X | X | X | X | X | X | X | X | \_\_\_\_\_ \*Date of Birth | D | D | M | M | Y | Y | Y | Y |

\*Permanent Account Number (PAN): \_\_\_\_\_ Or form 60

\*Name: \_\_\_\_\_ Prefix \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

(as per PAN card)

\*Date of Birth: | D | D | M | M | Y | Y | Y | Y | (as per PAN card)

\*Passport Number: \_\_\_\_\_ \*Issue Date | D | D | M | M | Y | Y | Y | Y | \*Expiry Date | D | D | M | M | Y | Y | Y | Y |

\*Country of issue: \_\_\_\_\_

\*Visa Reference No.: \_\_\_\_\_ \*Issue Date | D | D | M | M | Y | Y | Y | Y | \*Expiry Date | D | D | M | M | Y | Y | Y | Y |

\*Country of issue: \_\_\_\_\_ \*Type of Visa \_\_\_\_\_

**Mandatory field\***

I do hereby solemnly declare that the information provided above is up to date and correct. I accept all the Terms and Conditions mentioned overleaf and hereby submit my recent photograph and self-attested photocopy of the following.

Nationality\* : \_\_\_\_\_ Address Proof : \_\_\_\_\_

Identity Proof \_\_\_\_\_

Issuing Authority \_\_\_\_\_

Any updation of my details including personal information, change of address etc. will be provided by me to the bank, along with documents of proof within 2 weeks.

**FATCA-CRS Declaration Please tick the applicable tax resident declaration (Any one) (Mandatory)**

- I am a tax resident of India and not resident of any other country
- I am a tax resident of the country/ies mentioned in the table below

Please indicate the country/ies in which the entity is a resident for tax purpose and the associated Tax ID Number below:

City of Birth\* \_\_\_\_\_ Country of Birth\* \_\_\_\_\_

Address Type For Tax Purpose:  Residential  Business  Registered Office

Address For Tax Purpose:  Address 1  Address 2

Sr. No.	Country of Tax Residence	Tax Identification Number (TIN)	Identification Type (TIN or Other, please specify)
1			
2			
3			

**FATCA- CRS Certification:** I have understood the information requirements of this Form (read along with the FATCA/CRS Instructions and Terms & Conditions) and hereby confirm that the information provided by me/us on this Form is true, correct, and complete and hereby accept the same.

Signature

Form for declaration to be filled by an individual or a person (not being a company or firm) who does not have a permanent account number and who enters into any transaction specified in rule 114B of Income Tax Act, 1961.

If applied for PAN and it is not yet generated enter date of application           and acknowledgement number

If PAN not applied, fill estimated total income (including income of spouse, minor child etc. as per section 64 of Income-tax Act, 1961) for the financial year in which the above transaction is held

a	Agricultural income(₹)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b	Other than Agricultural income (₹)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Verification**

I, \_\_\_\_\_ do hereby declare that what is stated above is true to the best of my knowledge and belief. I further declare that I do not have a Permanent Account Number and my / our estimated total income (including income of spouse, minor child etc. as per section 64 of Income-tax Act, 1961) computed in accordance with the provisions of Income-tax Act, 1961 for the financial year in which the above transaction is held will be less than maximum amount not chargeable to tax. Verified today, the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Date          Place          

Signature \_\_\_\_\_

**Name Mismatch Declaration**

I request you to update the bank records as per OVD for my current/savings/FD/OD/Loan accounts held.

I am submitting my OVD document which carry a variation in my name

Name as per PAN:

Name as per OVD:

Name is correct as per the OVD and both the names are one and the same. I request you to update the bank records as per the OVD.

Please attach PAN copy if name differs between OVD and PAN.

**Signature Mismatch Declaration**

With reference to my request for Rekyc, I hereby affirm that my signature has changed from the one featured in my \_\_\_\_\_ (document) over passage of time. My present signature is as under and I hereby confirm that all actions and transactions authorized/executed by me using the below signature shall be legally binding on me.

Name:

  
Previous Signature

  
Present Signature

**E-Aadhaar Declaration**

There is no change in the Aadhaar Detail after the date of download of e-Aadhaar submitted to the Bank.

**Customer DOB Mismatch Declaration**

With reference to my request for Rekyc/Profile updation, I hereby affirm that date of birth           as declared by me in the form is correct and request you to kindly consider the same and make the necessary update in the Bank records.

**Other Declarations**

- I hereby declare that the details furnished are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I/We am/are aware that I/we may be held liable for it.
- My personal/KYC details may be shared with Central KYC Registry
- I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address

AFFIX  
RECENT  
PHOTO  
&  
Customer Signature  
Across Photo and  
Branch stamp and signature

  
Signature of Applicant

**Branch Declaration - For Bank Use Only**

- **The branch has to follow non face to face guidelines for conversion of RI to NRI cases wherein client visit to base branch is not feasible.**
- **Customer DOB Mismatch Declaration:** I certify that the customer has personally met and identified the customer. Kindly process the request.
- **Signature Mismatch Declaration:** I certify that the customer has personally met by me and I have identified the customer and he/she has signed in my presence. Kindly process the request.
- **Customer Photo Mismatch Declaration:** I confirm that the photo of the applicant affixed on CRF and that on OVD is of one and the same person.
- **Negative Declaration:**

I have conducted necessary due diligence and confirm that the name of the customer for Rekyc updation is not part of negative database.

Certified that this Form is complete in all respect & all relevant documents are obtained & verified with Mode of operation and signatures of the A/c. The request may please be processed.

Signature & Branch Stamp

\*Designation  OH  BH S.S No

\*Constitution Code  02 - NRI  17 - OCI  18 - PIO  19 - Foreign National  01-Resident Indian

\*Documents Received  Certified Copies  E-KYC data received from UIDAI  Data received from Offline verification  Digital KYC Process

Equivalent e-document  Video based KYC

**KYC Verification Carried Out By**

- **The branch has to follow non face to face guidelines for conversion of RI to NRI cases wherein client visit to base branch is not feasible.**
- **E-Aadhaar Declaration:** E-Aadhaar downloaded in presence of me - wherever applicable.
- **Name Mismatch Declaration:** I certify that the customer has personally met and has signed in my presence. Kindly process the request.

Employee Signature & Branch Stamp

\*Identity Verification  Done Place: \_\_\_\_\_ \*Date: |D| |D| |M| |M| |Y| |Y| |Y| |Y| S.S No: \_\_\_\_\_

\*Emp. Name : \_\_\_\_\_ First Name Middle Name Last Name

\*Emp. Designation : \_\_\_\_\_ \*Emp. Branch: \_\_\_\_\_ \*Emp. Code: \_\_\_\_\_

**Terms and Conditions:**

- In case of account re- designation from Resident Indian to Non - Resident Indian, account holder's Name of all the applicants on the AOF should match with the name mentioned on Passport / OVDs.
  - The balance in the account must adhere to the minimum average balance Stipulated laid down by the Bank and communicated to you at the time of opening of the account. Non maintenance of this monthly average balance will attract applicable penalty on a monthly basis & on a date determined by the Bank.
  - Any special instructions, both financial & non-financial in nature, like standing instruction, stop payment instruction, issuance of cheque books, Demand Draft, Pay Orders, requests for Hot listing ATM/DEBIT Cards, Issuance of duplicate card/PIN must be communicated in writing and/or via valid internet Banking User ID (wherever such an option is available subject to terms and conditions applicable for such facility), otherwise it shall not be binding on the Bank to comply with such instructions.
  - For rekyc of joint holder, a separate rekyc form is required.
  - I hereby give my consent to and agree and authorize Axis Bank Ltd. ("Axis Bank") to fetch my personal details from UIDAI. I hereby state that I have no objection in authenticating myself with Aadhar based authentication system and I voluntarily consent to provide my Aadhar number/VID number, biometric information and/or One Time Pin (OTP) as my personal data (and/or any similar authentication data) for the purpose of processing my request. I understand that the biometric and/or OTP and/or any other Aadhar authentication data I may provide shall be used only for authenticating my identity through the Aadhar authentication system for specific transactions or as per requirement under the law and for no other purposes. I confirm that I have been informed about the alternatives for submission of identity information and I have agreed to authenticate myself through Aadhar based authentication system with full understanding of alternatives for submission of identity information. I understand that Axis Bank shall ensure security and confidentiality of my personal identity data provided for the purpose of Aadhar based authentication. I authorize Axis Bank to verify and authenticate my Aadhar during processing my NRI account application. I further authorize Axis Bank to share my Aadhar related details/information with regulatory/statutory bodies as and when required.
  - All information provided by me of any nature (including personal & sensitive information) can be shared with agencies/service providers who have an agreement with Axis Bank for business purpose and on need to know basis.
  - Axis Bank shall always strive to comply with the rules and regulations as applicable from time to time on this context in accordance with the bank's Privacy policy. If I intend to revoke my consent to the sharing of the data, the products/services available to me, pursuant to the consent provided earlier, shall no longer be available to me, and I shall be required to initiate closure of such products/services.
  - All the terms and conditions, processes and alternatives have been explained to me in local language as well.
  - At any point in time, a customer cannot maintain dual Resident Status; hence all resident accounts (Saving, Term Deposit and Individual Current Account) will be converted to relevant NRO Account when the constitution of the customer changes from Resident Indian to NRI.
  - In case of any discrepancy observed in the details provided in the CRF vis a vis OVD/Deemed OVD(as applicable for overseas address proof) submitted, do note that the communication address will be updated at account level as per the OVD/Deemed OVD (as applicable for overseas address proof).
  - Similarly all Non resident accounts (Saving-NRE/NRO, Term Deposit and Individual Current Account) Will be converted to relevant resident account when the constitution of the customer changes from NRI to Resident Indian.
  - FCNR Deposits can be continued till maturity even the constitution of the customer change from NRI to Resident Indian. Except the provision relating to rate of interest and reserve requirements as applicable to FCNR(B) deposits, for all other purposes, such deposits should be treated as resident deposits from the date of return of the account holder to India
  - After re-designation of savings account the account number will remain the same and deposits account number will change.
  - I/We further declare that I/We have already destroyed/authorise Axis Bank to destroy all Cheque Leafs/Books and ATM/Debit Card linked to above account.
  - All CIF linked Debit and ATM cards will get deactivated/hotlisted.
  - In case of change of constitution from Resident Indian to NRI, if the savings account is linked with a trading account, the same will be delinked before conversion of the savings account to NRO.
  - Account shall be modified as per the below given scenarios and further transactions in the account would be permitted by NRI Account holder only.
    - 1) Mode of Operation in NRI Accounts with NRI as primary holder and Resident joint holder will be changed to "Former or Survivor"
    - 2) NRI account with primary holder as NRI and having 2 or more than 2 Resident joint holders, Mode of operation in the account shall be modified to "Former or Survivor"
    - 3) Resident joint holder will be deleted from NRI account having NRI as Primary Holder and at least 1 NRI joint Holder. The Mode of operations will also be changed appropriately.
    - 4) Mode of Operation in NRI account having NRI as primary holder, Resident joint holder along with LOA/POA shall also be changed appropriately.
- Accordingly, all cheques issued by the Resident holder will not be honoured once the mode of operation in your account is changed to "Former or Survivor".
- For change of address in Demat A/c, please submit a separate CKYCR form along with this form.
  - For more detail please visit [www.axisbank.com](http://www.axisbank.com)

Customer Signature

**Following have been delinked from the account:**  
Demat Account No: \_\_\_\_\_

**Document Check List:**

**Documents Checklist for Resident Account to NRO Account:**

1. Valid Passport Copy\*
2. Valid Work Visa/Residence Permit\*
3. PIO Proof (If applicable)
4. Pan Card copy/ Form 60
5. MID/Sign up form as per new scheme\*
6. All Customer Id's / Accounts are active
7. Address proof\*#
8. FATCA Declaration\*

**Documents Checklist for NRE/NRO to Resident Account:**

1. Passport Copy with latest arrival stamping page
2. Expired/Cancelled Visa
3. Pan Card copy/ Form 60
4. All Customer Id's / Accounts are active
5. MID/Sign up form as per new scheme\*

\*Mandatory Documents #Proof to be acquired for the communication address

V3/NR REKYC/13-12-2024

**Acknowledgement Copy**

Customer Name: \_\_\_\_\_ Prefix First Name Middle Name Last Name

Date of Request Received: |D| |D| |M| |M| |Y| |Y| |Y| |Y| Service Request No.: \_\_\_\_\_

Name of Branch Official: \_\_\_\_\_

Employee Number of Branch Official: \_\_\_\_\_

Signature & Branch Stamp