Notes:

- 1. The statement pursuant to Section 102(1) of the Companies Act, 2013 read with the relevant rules made thereunder (the "**Act**"), the Secretarial Standard on General Meetings ("**SS-2**") and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**SEBI Listing Regulations**"), in respect of item nos. 4 to 22 of this Notice, is annexed herewith.
- 2. The Ministry of Corporate Affairs ("MCA") vide its general circular nos. 14/2020 dated 8 April, 2020, 17/2020 dated 13 April, 2020, 20/2020 dated 5 May, 2020, 2/2022, 3/2022 dated 5 May, 2022, 10/2022 dated 28 December, 2022 and 9/2023 dated 25 September, 2023 and the Securities and Exchange Board of India (the "SEBI") vide its Circular no. SEBI/HO/PoD-2/P/CIR/2023/4 and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 5 January, 2023 and 7 October, 2023, respectively, and other relevant circulars issued by the MCA and SEBI from time to time, (collectively referred to as the "Circulars"), has permitted companies to hold annual general meetings through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM") without the physical presence of the members at a common venue, till 30 September, 2024. Accordingly, the 30th Annual General Meeting ("AGM") of the members of Axis Bank Limited ("the Bank") will be convened through VC. The registered office of the Bank shall be deemed to be the venue for the AGM.
- 3. The Bank has availed the services of National Securities Depository Limited ("**NSDL**") for providing VC facility.
- 4. The VC facility for members to join the meeting shall be opened 30 minutes before the scheduled time of the AGM. Members can attend the AGM through VC by following the instructions mentioned in this notice.
- 5. In terms of the MCA circulars, since the AGM will be held through VC, there is no requirement of appointment of proxies by the members. Accordingly, proxy forms and attendance slips including route map are not annexed to this notice.
- 6. Members attending the AGM through VC shall be counted for the purpose of quorum under Section 103 of the Act.
- 7. In accordance with the Circulars, notice of the 30th AGM along with the Integrated Annual Report for the fiscal 2024 is being sent only through electronic mode to the members who have registered their e-mail addresses with their respective depository participant ("DP") or with KFin Technologies Limited ("KFIN"), Registrars and Share Transfer Agent ("RTA") of the Bank. Accordingly, no printed physical copy of the notice of 30th AGM and the Integrated Annual Report for the fiscal 2024 is being sent to members who have not registered their e-mail addresses with the DP / RTA. The members will be entitled to a printed physical copy of the Integrated Annual Report for the fiscal 2024, free of cost, upon sending a request to the Bank or to KFIN. Members may note that the notice of 30th AGM and the Integrated Annual Report are also available on the Bank's website at <u>www.axisbank.com</u>, and on the website of stock exchanges i.e. BSE Limited (<u>www.bseindia.com</u>) and National Stock Exchange of India Limited (<u>www.nseindia.com</u>).
- 8. We urge members to support our commitment to environmental protection by choosing to receive the Bank's communication through e-mail. Members holding shares in demat mode, who have not registered their e-mail addresses are requested to register their e-mail addresses with their respective DP, and members holding shares in physical mode are requested to update their e-mail addresses with KFIN at <u>einward.ris@kfintech.com</u>. Members may follow the process detailed below for registration of e-mail address, updation of bank account details etc.

Type of holder	Process to be followed				
Physical	For availing the following investor services, send a written request in the prescribed forms to KFIN by email to einward. ris@kfintech.com or by post to Selenium Tower B, Plot 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad – 500032.				
	Form to register/change/update PAN, bank details, signature, e-mail address, mobile no. and address	Form ISR-1			
	Form for confirmation of signature of securities holder by the Banker	Form ISR-2			
	Form for nomination pursuant to Section 72 of the Act	Form SH-13			
	Form for declaration to opt-out of nomination	Form ISR-3			
	Form for cancellation or variation of nomination	Form SH-14			
	Form for requesting issue of duplicate certificate and other service requests for shares / debentures / bonds, etc., held in physical form	Form ISR-4			
	The forms for updating the above details are available at: https://www.axisbank.com/shareholders-corner/financial-results-and-other-information/public-notices/investor- faqs				
Demat	Please contact your DP to register / update your email address, bank account details, address etc. in your demaccount, as per the process advised by your DP.				

9. SEBI vide its circular no. SEBI/LAD-NRO/GN/2022/66 dated 24 January, 2022 has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialised form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, members are advised to dematerialise the shares held by them in physical form.

SEBI vide its circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated 25 January, 2022, has mandated listed companies to issue securities only in dematerialised form while processing service requests viz. issue of duplicate securities certificate, claim from unclaimed suspense account, renewal / exchange of securities certificate, endorsement, sub-division / splitting of securities certificate, consolidation of certificates / folios and transmission and transposition. RTAs are now required to issue a 'Letter of Confirmation' in lieu of the share certificate while processing any of the aforesaid investor service requests. In cases where the securities holder / claimant fails to submit the demat request to the depository participant within the period of 120 days from the date of issuance of the Letter of Confirmation from RTA / listed companies, the said securities shall be credited to 'Suspense Escrow Demat Account'. Securities which have been moved to 'Suspense Escrow Demat Account' may be claimed by the security holder / claimant by submitting a duly filled and signed Form ISR- 4.

Accordingly, the members are required to make a request for such services or to claim securities from 'Suspense Escrow Demat Account' by submitting a duly filled and signed Form ISR – 4, the format of which is available on the Bank's website at <u>https://www.axisbank.com/shareholders-corner/financial-results-and-other-information/public-notices/investor-fags</u>.

- 10. SEBI, vide its circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3 November 2021 (subsequently amended by circulars SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated 14 December, 2021, SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16 March, 2023, SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated 26 September, 2023 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated 17 November, 2023) has mandated that holders of physical securities, whose folio(s) are not updated with any of the KYC details viz., PAN, nomination, contact details, mobile number, bank account details or specimen signature, shall be eligible for payment of dividend in respect of such folios, only through electronic mode with effect from 1 April, 2024. Please refer SEBI FAQs by accessing the link: https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf (FAQ No 38 & 39). Accordingly, dividend payable to members holding shares in physical mode, whose KYC details are not updated shall be withheld by the Bank. Members are therefore advised to update their KYC details on priority, if not done already.
- 11. Members, desiring any information relating to the financials of the Bank, are requested to write at shareholders@axisbank.com at an early date.
- 12. The statutory registers maintained under the Act and all other documents referred to in the notice will be available for inspection in electronic mode. A certificate from the secretarial auditors of the Bank certifying that the Employees Stock Option / Stock Unit Scheme of the Bank is being implemented in accordance with the Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021 will be available for inspection by the members in electronic mode during the AGM. Members seeking to inspect such documents are requested to write to the Bank by sending an e-mail to shareholders@axisbank.com.

13. **Dividend related information**

The Board of Directors at its meeting held on 24 April, 2024 has recommended a dividend of Re. 1/- per equity share of face value of \gtrless 2/- each for the fiscal 2024, subject to approval of members at the ensuing AGM. The record date to determine eligibility of members for payment of dividend is Friday, 12 July, 2024. Dividend will be paid within thirty days from the date of the AGM, electronically through various online transfer modes to those members who have updated their bank account details.

In terms of the provisions of the Income-tax Act, 1961, (the "**IT Act**") and Finance Act, 2020, the Bank is required to deduct tax at source from dividend paid to members, at the rates prescribed thereunder. The tax rates would vary depending on the residential status of the member and the exemptions as enumerated in the IT Act subject to fulfilling the documentary requirements. Accordingly, to enable the Bank to determine the appropriate TDS / withholding tax rate, members are requested to upload relevant documents, on https://ris.kfintech.com/form15/ on or before Friday, 12 July, 2024. For further details please refer to investor FAQs available at https://www.axisbank.com/shareholders-corner/financial-results-andother-information/public-notices/investor-faqs.

Pursuant to the provisions of Section 124 and 125 of the Act and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("**IEPF Rules**"), the Bank is required to transfer the amount of dividend lying unclaimed for a period of seven consecutive financial years from the date of its transfer to the unpaid dividend account, to the Investor Education and Protection Fund (the "**IEPF**"). Further, the equity shares of the Bank, on which the dividend has not been claimed for seven consecutive years, are also liable to be transferred to the IEPF. Accordingly, unclaimed dividend in respect of fiscal 2016 was transferred by the Bank to the IEPF. Further all shares in respect of which dividends have remained unclaimed for seven consecutive years or more for the fiscal 2016 were transferred by the Bank to the IEPF in September, 2023.

In its endeavour to reduce the quantum of unclaimed dividend, the Bank has sent reminders to all the members whose dividend was lying in the unclaimed dividend account. These reminders were also supported with requisite forms to simplify the claim process and to facilitate a seamless transfer. Further, reminders to claim dividend were sent to those members whose dividend and corresponding shares were due for transfer to the IEPF in the fiscal 2024.

Members may note that last date for claiming dividend for the fiscal 2017 prior to its transfer to the IEPF is 31 August, 2024. Members of the Bank who have not encashed their dividends for fiscal 2017 and subsequent years are requested to lodge their claim with KFIN, prior to the date of its transfer by the Bank to the IEPF authority. Members may write to KFIN at <u>einward.ris@kfintech.com</u>, for any assistance, in this regard.

Members whose unclaimed dividend, equity shares have been transferred to the IEPF, in accordance with the IEPF Rules, may claim a refund by making an application to the IEPF authority. Detailed guidelines for the same are mentioned in the investor's FAQs available at <u>https://www.axisbank.com/shareholders-corner/financial-results-and-other-information/public-notices/investor-faqs.</u>

14. The instructions for members for remote e-voting and participation at the AGM through VC

- (i) Pursuant to Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the SEBI Listing Regulations and the circulars, the Bank is pleased to provide facility of remote e-voting and e-voting during the AGM to the members to cast votes electronically on all resolutions set forth in this notice. The Bank has engaged services of NSDL for the same.
- (ii) The Bank has appointed CS KVS Subramanyam, Practising Company Secretary (membership no. FCS 5400 and certificate of practice no. 4815) or failing him CS Soumya Dafthardar, Practising Company Secretary (membership no. ACS 29312 and certificate of practice no. 13199) as the scrutinizer to scrutinize remote e-voting and e-voting during the AGM in a fair and transparent manner.
- (iii) The remote e-voting facility shall be available during the following period:

Commencement of remote e-voting: Monday, 22 July, 2024 (9:00 am (IST))

End of remote e-voting: Thursday, 25 July, 2024 (5:00 pm (IST))

The remote e-voting module shall be disabled by NSDL thereafter.

- (iv) Members holding shares either in physical or dematerialised form, as on the cut-off date i.e., Friday, 19 July, 2024 may cast their votes electronically. The voting rights of the members shall be in proportion to their share in the paid-up equity share capital of the Bank as on the said cut-off date, subject to the relevant provisions of Section 12 of the Banking Regulation Act, 1949 and Reserve Bank of India Guidelines on Acquisition and Holding of Shares or Voting Rights in Banking Companies dated 16 January, 2023.
- (v) The voting results in respect of the resolutions as set out in this notice of the AGM, along with the scrutinizer's report will be communicated to the stock exchanges and will be uploaded on the website of the Bank i.e., <u>www.axisbank.com</u> and of NSDL i.e. <u>https://evoting.nsdl.com/</u>. The said results will also be displayed at the registered and corporate offices of the Bank, in accordance with the SS-2, issued by the Institute of Company Secretaries of India.
- (vi) Any person holding shares in physical form and non-individual members, who becomes a member of the Bank after dispatch of this notice or who has not registered their e-mail addresses with the Bank / DP and holds shares as on the cut-off date, may obtain the user ID and password by sending a request to evoting@nsdl.com.

- (vii) Individual members holding shares in demat mode, who becomes a member of the Bank after dispatch of this notice and holds shares as on the cut-off date, may follow steps mentioned below for casting their vote through e-voting or participating in the AGM.
- (viii) A person who is not a member as on the cut-off date should treat this notice solely for information purposes.
- (ix) In case of joint holders, the member whose name appears higher in the order of names as per the register of members of the Bank will be entitled to vote at the AGM, provided the votes are not already cast through remote e-voting.
- (x) The process to vote electronically on NSDL e-voting system is mentioned below:

Step 1: Access to NSDL e-voting system

A) Login method for e-voting and joining virtual meeting for Individual shareholders holding securities in demat mode In terms of SEBI circular dated 9 December, 2020 on e-voting facility provided by listed companies, individual members holding securities in demat mode are allowed to vote through their demat account(s) maintained with depositories and DPs. Members are advised to update their mobile number and email address(es) in their demat accounts in order to access e-voting facility. Login method for individual members holding securities in demat mode is given below:

Type of members		Login method			
Individual members holding securities	NSD	L IDeAS Facility			
in demat mode with NSDL.	1.	Existing IDeAS user can visit the e-services website of NSDL viz., <u>https://eservices.nsdl.com</u> either on a personal computer or on a mobile. On the e-services home page click on the 'Beneficial Owner' icon under 'Login' which is available under 'IDeAS' section. This will prompt you to enter your existing user ID and password. After successful authentication, you will be able to see e-voting services under Value added services. Click on 'Access to e-Voting' under e-voting services and you will be able to see e-voting page. Click on company name or e-voting service provider i.e., NSDL and you will be re-directed to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.			
	2.	If you are not registered for IDeAS e-services, option to register is available at https://eservices.nsdl.com . Select 'Register Online for IDeAS Portal' or click on https://eservices.nsdl.com . Select 'Register Online for IDeAS Portal' or click on https://eservices.nsdl.com . Select 'Register Online for IDeAS Portal' or click on https://eservices.nsdl.com . Select 'Register Online for IDeAS Portal' or click on https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp .			
		Upon successful registration, please follow the process mentioned in point 1 above.			
	E-vot	ting website of NSDL			
	1.	Visit the e-voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a personal computer or on a mobile. Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e., your sixteen-digit demat account number hold with NSDL), Password / OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on company name or e-voting service provider i.e., NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.			
	2.	Members can also download NSDL Mobile App 'NSDL Speede' facility by scanning the QR code mentioned below for seamless voting experience.			
		App Store Google Play			

Individual members holding securities in demat mode with CDSL	1.	Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-voting page without any further authentication. To login through Easi / Easiest facility, you are requested to visit the website of CDSL viz., <u>www.cdslindia.com</u> , click on login icon and select My Easi New (Token) Tab. Enter your existing my easi username and password.
	2.	After successful login the Easi / Easiest user will be able to see the e-voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-voting page of the e-voting service provider for casting vote during the remote e-voting period or joining virtual meeting and voting during the meeting. Additionally, there are links provided to access the system of all e-voting service providers, so that the user can visit the e-voting service providers' website directly.
	3.	If the user is not registered for Easi / Easiest, option to register is available at CDSL website <u>www.cdslindia.com</u> , click on login, select My Easi New (Token) Tab and then click on registration option.
	4.	Alternatively, the user can directly access e-voting page by providing demat account no. and PAN from a e-voting link available on <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending an OTP on the registered mobile numbers and e-mail address as recorded in the demat account. After successful authentication, user will be able to see the e-voting option where the e-voting is in progress and also able to directly access the system of all e-voting service providers.
Individual members (holding securities in demat mode) login through their depository participants	Members can also login using the login credentials of your demat account through your DP registered with NSDL / CDSL for e-voting facility. Upon logging in, you will be able to see e-voting option. On clicking the e-voting option, members will be redirected to NSDL/CDSL Depository site after successful authentication. Click on company name or e-voting service provider i.e., NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.	

Members who are unable to retrieve user ID / password are advised to use 'Forgot User ID' and 'Forgot Password' option available at abovementioned website.

Helpdesk for individual members holding securities in demat mode for any technical issues related to login through Depositories i.e., NSDL and CDSL.

Login type	Helpdesk details	
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <u>evoting@nsdl.com</u> or call at 022 - 4886 7000	
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at toll free no. 1800 22 55 33	

B) Login method for e-voting and joining virtual meeting for members other than Individual members holding securities in demat mode and members holding securities in physical mode.

How to Log-in to NSDL e-voting website?

- 1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <u>https://www.</u>evoting.nsdl.com/ either on a personal computer or on a mobile.
- 2. Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder / Member' section.
- 3. A new screen will open. You will have to enter your user ID, your password / OTP and a verification code as shown on the screen.

Alternatively, if you are registered for NSDL e-services i.e., IDEAS, you can login at <u>https://eservices.nsdl.com/</u> with your existing IDEAS login. Once you login to NSDL e-services uusing your login credentials, click on e-voting and proceed to step 2 i.e., cast your vote electronically.

4. Your user ID details are given below:

Mann (NSDI	er of holding shares i.e., Demat L or CDSL) or Physical	Your user ID is:	
a)	For members who hold shares in demat account with NSDL.	8 character DP ID followed by 8 digit client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.	
b)	For members who hold shares in demat account with CDSL.	16 digit beneficiary ID For example if your Beneficiary ID is 12************************************	
c)	For members holding shares in Physical Form.	EVEN followed by folio no. registered with the Company For example if folio no. is 001*** and EVEN is 101456 then user ID is 101456001***	

5. Password details for members other than individual members are given below:

- a) If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your e-mail address is registered in your demat account or with the Bank, your 'initial password' is communicated to you on your e-mail address. Trace the e-mail sent to you from NSDL from your mailbox. Open the e-mail and open the attachment i.e., a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio no. for shares held in physical form. The .pdf file contains your 'User ID' and your 'Initial Password'.
 - (ii) If your e-mail address is not registered, please follow steps mentioned below in **process** for those shareholders whose e-mail address(es) are not registered.
- 6. If you are unable to retrieve or have not received the 'Initial password" or have forgotten your password:
 - a) Click on '**Forgot User Details/Password**?'(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password**?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.com</u> mentioning your demat account no. / folio no. your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-voting system of NSDL.
- 7. After entering your password, tick on Agree to 'Terms and Conditions' by selecting on the check box.
- 8. Now, you will have to click on 'Login' button.
- 9. After you click on the 'Login' button, home page of e-voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at step 1, you will be able to see all the companies 'EVEN' in which you are holding shares and whose voting cycle and General Meeting is in active status.
- Select 'EVEN' of 'Axis Bank Limited' to cast your vote during the remote e-voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on 'VC/OAVM' link placed under 'Join Meeting'.
- 3. Now you are ready for e-voting as the voting page opens.
- 4. Cast your vote by selecting appropriate options i.e., assent or dissent, verify / modify the number of shares for which you wish to cast your vote and click on 'Submit' and also 'Confirm' when prompted.
- 5. Upon confirmation, the message 'Vote cast successfully' will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for e-voting

- 1. Institutional members (i.e., other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. with attested specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutinizer by email to <u>ahaladarao.associates@gmail.com</u> or <u>mail@arscsllp.com</u> with a copy marked to <u>shareholders@axisbank.com</u> and <u>evoting@nsdl.com</u>. Institutional members (i.e., other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Authority Letter etc. by clicking on 'Upload Board Resolution / Authority Letter' displayed under 'e-voting' tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the 'Forgot User Details/Password?' or 'Physical User Reset Password?' option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the download section of <u>www.evoting.nsdl.com</u> or call on.: 022 4886 7000 or send a request to Pallavi Mhatre, Senior Manager, NSDL at evoting@nsdl.com

Process for those members whose e-mail address(es) is not registered with the depositories for procuring user ID and password and registration of e-mail address(es) for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide folio no., name, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy), Aadhaar Card (self-attested scanned copy) by email to shareholders@axisbank.com or einward.ris@kfintech.com.
- 2. In case shares are held in demat mode, please provide DP ID Client ID (16 digit DP ID + Client ID or 16 digit beneficiary ID), name, client master or copy of consolidated account statement, PAN (self-attested scanned copy), Aadhaar Card (self-attested scanned copy) to <u>shareholders@axisbank.com</u> or <u>einward.ris@kfintech.com</u>. If you are an Individual member holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e., Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 3. Alternatively, shareholder/members may send a request to <u>evoting@nsdl.com</u> for procuring user ID and password for e-voting by providing above mentioned documents.

Process for e-voting during the AGM

1. Necessary arrangements have been made for those members who do not cast their vote through remote e-voting, for voting during the AGM by electronic means.

- 2. The procedure for e-voting on the day of the AGM is same as the instructions mentioned above.
- 3. This facility would be made available for 15 minutes once the Chairman announces the commencement of voting.
- 4. Members who have cast their vote electronically may participate at the AGM but shall not be entitled to vote again.

Participation at the AGM through VC

- 1. Members can attend the AGM through VC by following the login process for e-voting as mentioned above.
- 2. After successful login, members can see link of 'VC / OAVM' placed under 'Join Meeting' menu against Axis Bank Limited.
- Members are requested to click on 'VC / OAVM' link placed under 'Join Meeting' menu. The link for VC / OAVM will be available in shareholder / member login where the EVEN of 'Axis Bank Limited' will be displayed.
- 4. You would be able to participate in the AGM and your attendance would be counted for the purpose of quorum.
- 5. Please note that the members connecting from mobile devices or tablets or laptop via mobile hotspot may experience audio / video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN Connection to mitigate any kind of technical glitches. Members are encouraged to join the meeting through laptop for better experience. Further, members are requested to use Internet with a good speed to avoid any disturbance during the meeting.
- 6. The link for joining the AGM through VC will be activated 30 minutes before the scheduled start-time of the AGM and will remain open throughout the AGM.
- 7. Members facing any problem in attending the AGM through VC / OAVM can contact Pallavi Mhatre, Senior Manager at <u>evoting@nsdl.com</u> or call on 022 4886 7000.

15. Speaker Registration:

The facility of speaker's registration will be available at <u>www.evoting.nsdl.com</u> during the period from Monday, 22 July, 2024 (9:00 am (IST)) to Wednesday, 24 July, 2024, (5:00 pm (IST)). Please follow the procedure as mentioned above for login and thereafter click on the link 'speaker registration' available against the EVEN of 'Axis Bank Limited'. Only those members who are registered as speakers, will be allowed to express their views, or ask questions during the AGM. The Bank reserves the right to restrict the number of questions and number of speakers, as appropriate to ensure smooth conduct of the AGM. Members intending to speak at the AGM would require microphone and speakers – built-in or USB plug-in or wireless Bluetooth.

16. Shareholders' satisfaction survey

With an intention to enhance the quality of investor services, the Bank has taken an initiative of conducting a Shareholders' satisfaction survey. We request you to fill the questionnaire through the survey link viz. https://forms.office.com/r/ZnxhvrfSJs.

17. SEBI Investor Website

SEBI has recently launched its new Investor website at <u>https://investor.sebi.gov.in/</u>. The said website contains information on personal finance and investment useful for existing and new investors. It also includes videos prepared by MIIs related to securities market process education and awareness messages.

This website aims to assist individuals in taking control of their money, leading to better outcomes in their investment journey. It offers guidance on managing money well and making sound financial decisions independently. The financial awareness content, tools, and calculators available on the website can help people of all ages, backgrounds, and incomes to be in control of their financial decisions. The SEBI Investor website promotes confident and informed participation by investors in the securities market.